



# TOILETING

Policy 2022

## **RATIONALE:**

Toileting is a fundamental human need that for most students is easily managed and occurs seamlessly with education. It is acknowledged however, that for some students, this is more difficult and requires special assistance.

## **AIMS:**

- To provide an environment that ensures the safe, timely and discreet toileting of students, whilst simultaneously ensuring that disruptions to learning are minimised.
- To ensure that students requiring extra assistance with toileting are provided with the resources and support needed wherever possible.

## **IMPLEMENTATION:**

- It is our expectation that all mainstream students without disabilities can appropriately toilet themselves before commencing school.
- In instances where this is not the case, it is the responsibility of the parents to raise the matter with the school and to determine a management plan that will clearly detail both the school's and the parent's roles and responsibilities in managing the toileting of their child. It is expected that medical reports are provided, detailing the issue and providing recommendations to support the school in ensuring correct procedures are implemented.
- The College will purchase equipment that will support Education Support Staff in managing toileting procedures for students.
- Parents / guardians are required to ensure adequate and appropriate supplies are provided to the College so that the toileting process occurs in a smooth and timely manner.
- A toileting plan will be developed in conjunction with parents / guardians and staff at the College. This plan will detail the process and will be signed by the parent / guardian to acknowledge the agreed upon practices. This will be reviewed regularly and updated accordingly.
- Parents of students who do not have a disability, but have toileting mishaps will be contacted to arrange the cleaning and changing of their children.
- Students who wish to attend the toilet during class time must seek permission from the teachers. Primary students must attend the toilet with a partner of another gender.
- Unisex disabled toilet facilities will be available at each campus.
- Teachers will not prohibit a child from attending the toilet if the student requests to do so, but if in the teacher's judgement they believe the student is taking advantage of this privilege, they will discuss the issue with the student (and/or parents) as appropriate. Students are encouraged to use the toilet in their recess and lunch breaks and not during learning time.
- The Principal will ensure that the toilets are well maintained and cleaned properly on a daily basis.
- A supply of spare clothes will be kept at school so that students who need a change of clothing for any reason is able to do so. Parents will be encouraged to provide spare clothes for their child/children.

- Staff members will not be expected to toilet students, or change a student's soiled clothes unless, either:
  - they are Educational Support Staff employed with the full knowledge that toileting specific students with a disability forms part of the role description for which they applied.
  - conversation, negotiation and agreement about the role of toileting a student with a disability is held with an Education Support Staff member and a member of the leadership team prior to the toileting commencing.
  - Education Support Staff involved in the toileting of disabled students will be provided with appropriate hygiene resources and will be trained in safe manual handling practices.

**EVALUATION:**

This policy will be reviewed as part of the school's three-year review cycle

This policy was last ratified by School Council in....

November 2022